

Design and Technology Mark Guidelines

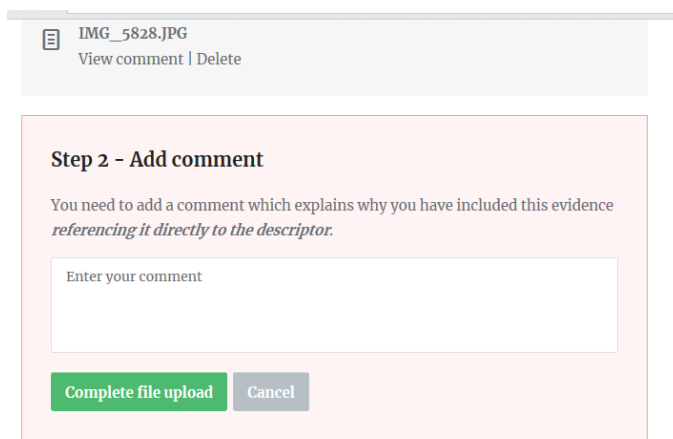
We are delighted that you are considering applying for the Design and Technology Mark. To ensure that the process runs as smoothly as possible, please read the guidelines for uploading evidence below.

Uploading evidence

1. As you work through the criteria, please read the 'Fully Met' statements carefully, alongside the suggested examples of evidence, to make sure that you are providing appropriate evidence.
2. When exemplifying work please include examples from all key stages and from a range of material/focus areas.
3. As you upload each piece of evidence you will be asked to provide a comment about the evidence.

Remember the moderator will be making their judgement based on the information you upload, so please make sure that the information you provide here clearly explains:

- a. *why you have selected the piece of evidence*
- b. *how it addresses the criteria, and*
- c. *any additional or background information that will help the moderator come to a judgement.*



4. Please keep the maximum file size to 100mb. You can reduce file sizes to a minimum by:
 - a. compressing images in PowerPoints
 - b. Scanning similar pages and uploading as a single pdf, rather than uploading individual pages as separate files. For example, if you are providing examples of students work, rather than sending 10 separate pages of examples you can scan and send as one single pdf.
5. Giving each uploaded file an appropriate title will help you reference it in your commentary and will also help the moderator identify the relevant file more easily.

If you have any queries before you start uploading your evidence, please feel free to contact us for a quick support check.